



Board of Directors, Member at Large

Role and Responsibilities

About Build 2 Lead

Build 2 Lead's (B2L) mission to empower, engage, and educate – to lift collective skills and social capital amongst young people and their home communities so they can interact with, and advocate to change, the systems that historically limit them. We offer programming for youth, families, educators, and communities.

B2L is a 501(c)3 organization. We offer services that impact the community, schools, and the juvenile justice system. Our learning modules and building blocks teach and prepare our youth for a better future. Learn more at build2lead.org.

Being a Member at Large

B2Ls' Board of Directors is the governing body overseeing the vision, mission, and internal operations of the organization. B2L's members are elected for two-year terms. Board members hold overall fiscal and managerial oversight responsibility for B2L. They are charged with the supervision and oversight of B2L's mission. They are responsible for making decisions, delegating work, and assuring decisions are carried out as intended. Ultimately, board members serve as ambassadors for B2Ls' mission, inside and outside of organizational commitments.

Qualifications for service

- Commitment to furthering B2L's mission: to empower, engage and educate
- Interest in and willingness to support B2L's goals and objectives
- Ability to easily use email and other technology, such as cloud services
- Commitment to open and honest communication
- Able to fulfill the role for a two-year term

WHAT YOU'LL DO:

As a member at large:

- Serve as a leading ambassador of B2L's mission, programs, and services.
- Agree to a two-year board term with the option of renewal for three consecutive terms.
- Regularly attend and prepare for monthly Board meetings and important related meetings.
- Volunteer for and willingly accept assignments and complete them thoroughly and on time.
- Serve on at least one sub-committee, preferably as a chair, and attend committee meetings.
- Make a serious commitment to participate actively in Board and other B2L work.
- Prepare and approve necessary organizational policies.
- Participate in annual self-evaluation of personal board service.
- Participate in the hiring and oversight process of the Executive Director.
- Be knowledgeable about B2Ls' mission, vision, programs, and events.
- Stay informed about Board matters, prepare themselves for meetings, and review and comment on issues of importance.
- Participate in the creation of a strategic plan and conduct an annual review of the strategic plan.
- Get to know other Board members and B2L stakeholders and build a collegial working relationship that contributes to consensus.



BUILD 2 LEAD: BOARD MEMBER DESCRIPTION

- Respond to requests for feedback or decisions between meetings in a timely manner.
- Understand financial statements or commit to learning about nonprofit financial oversight.
- Commit to an annual philanthropic commitment that is affordable and as determined by the individual board member and fundraise/recruit members on behalf of B2L.
- Commit to professional development (one or two trainings are recommended annually through the community or other organizations)

Shared responsibilities of all members of the board:

- Determine mission and purpose. It is the board's responsibility to create and review a statement of mission and purpose that articulates the B2L's goals, means, and primary constituents served.
- Select the executive director. The board must reach a consensus on the executive director's responsibilities and undertake a careful search to find the most qualified individual for the position.
- Support and evaluate the executive director. The board should ensure that the executive director has the moral and professional support they need to further the organization's goals.
- Ensure effective planning. Boards must actively participate in an overall planning process and assist in implementing and monitoring the plan's goals.
- Ensure adequate financial resources. One of the board's foremost responsibilities is to provide adequate resources for B2L to fulfill its mission.
- Protect assets and provide financial oversight. The board must assist in developing the annual budget and ensure proper financial controls are in place.
- Build a competent board. The board has a responsibility to articulate prerequisites for candidates, orient new members, and periodically and comprehensively evaluate its performance.
- Ensure legal and ethical integrity. The board is ultimately responsible for adherence to legal standards and ethical norms.
- Enhance the organization's public standing. The board should clearly articulate the organization's mission, accomplishments, and goals to the public and garner support from the community.

HOW TO APPLY

Email your resume and cover letter to: info@build2lead.org

Please include 2 professional references.

B2L provides equal opportunities and prohibits discrimination and harassment of any type without regard to race, color, religion, age, sex, national origin, disability status, genetics, protected veteran status, sexual orientation, gender identity or expression, or any other characteristic protected by federal, state or local laws.